

## REGULAR COUNCIL MEETING JUNE 10, 2019 7:00 P.M.

The meeting was opened by announcing this was an open meeting of the Common Council. Notice of this meeting was given to the public at least 24 hours in advance of the meeting by forwarding the complete agenda to the official City newspaper, The New Richmond News, and to all news media who have requested the same as well as posting. Copies of the complete agenda were available for inspection at the City Clerk's office and on the City's website at [www.newrichmondwi.gov](http://www.newrichmondwi.gov). Anyone desiring information as to forthcoming meetings should contact the City Clerk's office.

Roll call was taken.

Members Present: Mayor Fred Horne, Alderman Kittel, Lindell, Weinmeyer, Montello and Volkert

Members Absent: Alderman Zajkowski

The Pledge of Allegiance was recited.

Alderman Montello moved to adopt the agenda as presented, seconded by Alderman Kittel and carried.

### **Public Comment**

Peggy Flemming lives on Marshall Road and has had issues with her sewer. She had her sewer televised from the house to the street and the camera barely made it through. Several neighbors in this area have had sewer problems as well. The residents would like to know when the sewer in that area is planned to be replaced. Mayor Horne stated the City Council will be discussing 2020 budget priorities at the June work session on the 24<sup>th</sup>. Anyone interested in being part of that conversation is welcome to attend that meeting.

Rebecca Nelson, from Discount Smokes, explained her desire to sell CBD oil made from hemp. Rebecca stated these oils are sold in towns all around New Richmond, but are not allowed to be sold in the City limits. She handed out an information packet to Council members. Mayor Horne suggested setting up a meeting with Chief Craig Yehlik and Nick Vivian to discuss this issue.

### **Consent Agenda**

1. Approval of the Minutes from the Previous Regular Council Meeting, May 13, 2019
2. Application for Operator's License from Jennifer L. Rice, Osceola; Heena Brahmabhatt, Eleva; Gwen P. Hop, New Richmond; Dean B. Swanson, New Richmond; and Michael W. Bracken, New Richmond
3. Application for Street Use Permit for a Neighborhood Block Party on Red Pine Lane July 27, 2019, 12 p.m. to 12 a.m.
4. Application for Run/Walk Permit for the Heritage Center Run on September 28, 2019, at 7:00 a.m.
5. Applications for Amusement Device License for Champ's Sports Bar & Grill, Bobcat's Bar & Grill, McCabe's Shamrock Club, Wild Badger Saloon, AmericInn Motel, Huey's Bar, Gibby's Inc and Walmart
6. Applications for Cigarette License from McCabe's Shamrock Club, Family Fresh, Valu Mart, Lumberjack Liquors, Skoglund's Speedway, Amoco Express, Amoco Food Shop, Freedom Valu, Kwik Trip #337, New Richmond Golf Club, Walmart Supercenter #5432, Discount Smokes, Bobcat's Bar & Grill, The Box Smoke Shop and Radio Shack
7. Applications for Class B License to Sell Intoxicating Liquor and Fermented Malt Beverages from Mari Driscoll, Agent for McCabe's Shamrock Club; Linda Soifakis, Agent for Champ's Sports Bar &

Grill; David Gillen, Agent for Huey's Inc; Joseph Skaar, Agent for Wild Badger Saloon; Robert Chirstenson, Agent for Bobcat's Bar & Grill; Ann Wychor-Hall, Agent for Table 65; John Jerlow, Agent for Lumberjack Liquors, Inc; Jill Miller for Old Saloon; Brent Heit, Agent for New Richmond Golf Club Inc; Alexa Hynek, Agent for Fire & Whiskey; and Rick Holm, Agent for EF5

8. Application for Reserve Class B License to Sell Intoxicating Liquor and Fermented Malt Beverages from Brent Heit, Agent for New Richmond Golf Club - Links, Loren Barnes, Agent for American Legion Club 80, James Gibson, Agent for Gibby's Inc, and Jesus Saavedra, Agent for Garibaldi's LLC
9. Applications for Class B License to Sell Fermented Malt Beverages from Steven Montpetit, Agent for Pete's Pizza of New Richmond, Inc; Richard Coleman, Agent for Old Gem, LLC; William Buell, Agent for The Space for Creativity, Inc; Kim Dimick, Agent for Best Western Plus; Steven Meyer for Not Justa Cafe, and Zianyu Fu for Royal Buffet
10. Application for Class C Wine License from William Buell, Agent for The Space for Creativity, Inc and Steven Meyer for Not Justa Café
11. Applications for Class A License to Sell Intoxicating Liquor and Fermented Malt Beverages from Jeffrey Hielkema, Agent for Kwik Trip #337; Jake Davis, Agent for Family Fresh; John Jerlow, Agent for BP Amoco Express; and Steve Skoglund, Agent for Skoglund's Speedway
12. Application for Mobile Home License from Arthur & Kim Miller
13. Applications for Refuse Collection License from Waste Management, River City Disposal, Olson Sanitation, Waterman Sanitation, Advanced Disposal Services, and Gorilla Dumpster Bags
14. Application for Taxicab License from New Richmond Public Transit
15. Payment of VO#63506 through VO#63595 totaling \$255,719.29 plus electronic fund transfers totaling \$1,148,103.99 for a grand total of \$1,403,823.28
 

General Fund	\$1,286,521.16
Impact Fees Fund	27,556.79
Cemetery Fund	2,050.84
Debt Service Fund	26,742.92
Capital Projects	484.22
Capital Replacement Fund	15,156.37
Landfill Cleanup Fund	5,630.00
Storm Water Utility	11,745.33
Park land Trust Fund	27,645.36
Recycling/Compost/Yard Waste	290.29
16. Donations:
  - \$800 Peters Family - Legacy Bench
  - \$400 Wells Family - Legacy Tree
  - \$100 Curtis & Maxine Flatten - Disc Golf
  - \$1,500 RCU - Disc Golf
  - \$50 NP Design & Photography - Disc Golf
  - \$1,500 Johnson Motors - Disc Golf
  - \$1,500 Johnson Ford - Disc Golf
  - \$700 Twin Cities Orthopedics – Citizen's Field
  - \$200 Edward Jones – Citizen's Field
  - \$700 LSI Property Management – Citizen's Field

\$700 Eckberg Lammers – Citizen's Field  
\$700 WITC – Citizen's Field

17. Department Reports - Administration, Finance, Planning, Community Development, Public Works, Police, Fire, Library, Airport, and City Clerk

Alderman Montello moved to approve the consent agenda as presented, seconded by Alderman Lindell and carried.

#### **Proclamation Recognizing 120<sup>th</sup> Anniversary of 1899 Cyclone**

Mayor Horne stated there will be a remembrance ceremony on June 12, 2019, at 6:00 p.m. in Cyclone Park. He also congratulated Todd Kittel and Kyle Wells for creating the story map with pictures to take people through the path the cyclone took showing what it looked like before and after. The link to this map is on Facebook and the City's website.

#### **New Richmond Fire & Rescue Agreement**

This was the first reading of the Fire and Rescue Service and Protection Agreement with the townships and village. There was language added regarding contract termination. This agreement will come back to the Council for final approval.

#### **Plan Commission Recommendations**

The Plan Commission recommended approval of amendments to Zoning Ordinance Section 121. Alderman Montello moved to suspend the rules and adopt Ordinance #533 as presented, seconded by Alderman Kittel and carried.

Noah explained the Certified Survey Map for Freedom Park. Alderman Kittel moved to approve the CSM with the conditions listed in the Plan Commission Minutes from June 4, 2019, seconded by Alderman Volkert and carried.

#### **Park Board Recommendation- Freedom Park Trail Project**

The Park Board previously allocated \$23,900 in impact fees for design and staking of the Freedom Park Trail. Phase I of the project includes excavating, and placing sand and gravel base and will be completed in June of 2019. Labor will be provided by the 652<sup>nd</sup> Engineering Reserve Unit (Hammond). The City will be responsible for the cost of materials, trucking, fuel and silt fence. We will need an agreement with the 652<sup>nd</sup> Unit which addresses training dates, services to be provided, project management, etc. Alderman Kittel moved to allocate \$50,000 of capital improvement project funds to Phase I of this project, seconded by Alderman Volkert and carried.

#### **Mayor's Appointments**

Mayor Horne appointed Dave Newman to the Park Board and Denise Whitaker to the Housing Authority. Alderman Volkert moved to confirm these appointments, seconded by Alderman Montello and carried.

#### **Municipal Management Software**

Rae Ann Ailts, Finance Director, explained the next steps in the process for finding municipal management software. The City hired EO Johnson to complete the first phase of this project and would now like to have them complete the next phase which will include:

Defining goals and objectives based on the needs assessment and vendor discovery

- Vetting of vendor responses
- Vendor demonstrations
- Vendor selection and outlining project implementation

Staff recommended approval of the project management proposal provided by EO Johnson for consultation services in an amount not to exceed \$24,000. Alderman Montello moved to approve hiring EO Johnston at a cost not to exceed \$24,000 for the next phase of this project, seconded by Alderman Kittel and carried.

**Cable Access Agreement**

There was discussion regarding the Cable Access Agreement with WITC. This is an annual agreement running from July 1 to June 30. WITC provides a studio facility, administers equipment use, programming content, and digital formatting. Discussion followed. Alderman Montello moved to approve the agreement as presented for a cost of \$15,000 plus an additional \$4,000 to cover as-needed expenses, seconded by Alderman Lindell and carried.

**Award for North Fourth Street Project**

The City of New Richmond and Short Elliott Hendrickson were awarded a 2019 Engineering Excellence Award for the North Fourth Street reconstruction project. The project included public involvement, a multi-modal trail, bump outs for parking, traffic calming, and more. Congratulations to the City Council and staff for their work on this project.

**Event Plan**

Tanya Batchelor reviewed the event plan. Discussion followed. Alderman Montello moved to approve the event plan as presented, seconded by Alderman Weinmeyer and carried.

**Work Session on June 24, 2019, at 4:30 p.m.****Communications and Miscellaneous**

The Cyclone Remembrance event will be on June 12, 2019, at 6:00 p.m. in Cyclone Park. The library listening sessions will be on June 18, 2019. The Knowles Avenue corridor study will also be meeting on Tuesday, June 18, 2019.

Alderman Kittel moved to adjourn the meeting, seconded by Alderman Montello, and carried.

Meeting adjourned at 7:55 p.m.

Tanya Batchelor  
City Clerk